**Members are summoned to the**



**Meeting of Tandridge Parish Council**

**To be held on Tuesday 7th March 2023 at 7.30pm at St Peters Church, Tandridge**



# A G E N D A

***Members of the public and press are welcome and encouraged to attend.***

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| **72.** | **PROCEDURAL MATTERS** |
| **72.1** | **Apologies:** To receive apologies for absence |
| **72.2** | **Disclosure of Interests:** To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct |
| **72.3** | **Public questions:** The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda. |
| **72.4** | **Minutes:** Minutes of the Parish Council meeting held on the 7th February 2023, are to be agreed and signed as a true record. |

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| **73.** | **REPORTS** |
| **73.1** | County Councillor Report |
| **73.2** | District Councillor Report |

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| **74.** | **ADMINSTRATION** |
| 74.1 | Tandridge Parish Councillors to consider and make any comment for submission regarding the extension of the council ward boundaries:  <https://consultation.lgbce.org.uk/have-your-say/38728> |
| 74.2 | Councillors to review and discuss the proposed extension the ULEZ scheme. |
| 74.3 | Tandridge Parish Council to discuss the upcoming elections, time frames, applications and responsibilities |

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| 75. | FINANCIAL |
| 75.1 | Councillors to review and sign off bank reconciliation for end of January 2023 |
| 75.2 | Councillors to approve the Clerks March Salary £1,018.55 Gross Pay Less deductions of Tax and NI |
| 75.3 | Councillors to approve the March (M11) PAYE payment due by the 22nd April 2023 |
| 75.4 | Councillors to approve the Clerks Expenses for February 2023 |
| 75.5 | Councillors to retrospectively approve over due PAYE payments |
| 75.6 | Councillors to approve David O’Mahony services £125.00 |
| 75.7 | Councillors to approve St Peters Church – Hire of Monthly Meeting Space £36.00 |
| 75.8 | Councillors to approve ESET Smart Security Premium renewal of £42.41 in March 2023 |
| 75.9 | Councillors to approve Surrey Hills Society renewal - £30.00 for the year. |
| 75.10 | Councillors to approve Hollyhurst Payroll Invoice for £60.0 |
| 75.11 | Councillors to acknowledge the prior error in the cash book to rectify accounts from the previous year |

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| 76. | PARISH ENVIRONMENT |
| 76.1 | Councillors to confirm content and plans for the Annual Parish Meeting in April 2023 |
| 76.2 | Councillors to note that Mike Barratt has submitted a new Road Closure Order for the Tandridge Lane Coronation Street Party on the 7th May 2023. Councillors to discuss the Parish plans including requests from the Tandridge Coronation Committee for car parking at the Glebe field and financial contribution towards the parishioner tea costs. |
| 76.3 | Councillors to discuss the request from residents to install a Grit Bin in the Church Car Park |
| 76.4 | Councillors to note that Natural England is currently considering whether to vary the boundary of the Surrey Hills AONB. A consultation for the proposed extension to the Surrey Hills Area of Outstanding Natural Beauty commences on March 7th and will continue for a 14-week period ending on June 13th. |

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| **77** | **NEIGHBOURHOOD PLAN** |
| **77.1** | Councillors to receive a general update regarding the current situation |

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| **78.** | **PLANNING –** Applications to be reviewed by Tandridge Parish Council and comments sent to Tandridge District Council |
| **78.1** | **2023/162/TPO Church Of St Peter, Tandridge Lane, Tandridge, Surrey, RH8 9NJ**  T1) - Yew - Reduce deflected branch by 8 metres in order to prevent further deflection over Lych Gate and footpath  <https://plandocs.tandridge.gov.uk/planning/planning-documents?SDescription=2023/162/TPO>  **2023/67 Coach House, Southlands, Southlands Lane, Tandridge, Oxted, Surrey, RH8 9PH**  Erection of porch to front elevation, alterations to fenestration and formation of rear terrace with sunken terrace below.  <https://tdcplanningsearch.tandridge.gov.uk/PlanningApplicationDetail#TDCInfo> |

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| 79. | INFORMATION FOR COUNCILLORS *(for noting and including on future agendas)* |
| 79.1 | Future Agenda Items |

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| 80. | MEETING DATES |
| 80.1 | Potential Dates for Councillors to confirm:  Tuesday 4th April 2023  Tuesday 16th May 2023  Tuesday 6th June 2023  Tuesday 4th July 2023  Tuesday 5th September 2023  Tuesday 3rd October 2023  Tuesday 7th November 2023  Tuesday 5th December 2023  Tuesday 16th January 2024  Tuesday 6th February 2024  Tuesday 5th March 2024 |